

FEES

Our basic fee structure for flexible training is:

£7.00 per hour for those in full –time employment or £4.75 per hour concessionary rate

For those wanting a fixed fee option but using flexible access:

COURSE	LEVEL	COST –	
		employed/concessions	COST
		Centre Based Learning (inc assessments)	Distance learning
e-type	1 or 2		£50 inc 2 optional assessments
CLAiT	1:Certificate (3 units)	£130/£105	£50 or £95 inc assessment
CLAiT	1:Diploma (5 units)	£200/£160	£85 or £160 inc assessment
CLAiT Plus	2: Certificate (3 units)	£180/£145	£70 or £140 inc assessment
CLAiT Plus	2: Diploma (5 units)	£250/£190	£100 or £190 inc assessment
ECDL (traditional)	1	£225/£170	£70 or £145 inc assessments
ECDL (new) Essentials/Extra	2	£225/£170	£70 or £145 inc assessments
Microsoft Office Specialist (MOS)	Per unit (Office 2003)	£130	£70 or £100 inc Assessment £15 Procter fee if you have a voucher
Microsoft Certified Applications Specialist (MCAS)	Per unit (Office 2007)	£130	£70 or £100 inc Assessment £15 Procter fee if you have a voucher
OCR Administration (Business Professional)	1:Award (3 units)	Flexible	£50 or £95 inc assessment (optional centre-based practice - extra)
	1: Certificate	Flexible	£75 or £130 inc assessment (optional centre-based practice - extra)
	1: Diploma	Ring for details – option for some centre based IT training	
OCR Administration (Business Professional)	2: Award	Flexible	£65 or £120 inc assessment (optional centre-based practice extra)
	2: Certificate	Flexible	£90 or £160 inc assessments (optional centre-based practice – extra))
	2: Diploma	Ring for details – option for some centre based IT training	
ITQ	1:	Ring to discuss your flexible options	
	2:	Ring to discuss your flexible options	
Text Processing (Business Professional)	1: Award (2 units)	£50/£45 (good practice training + assessment)	£25 or £50 inc assessment
	1: Certificate	Ring for details – depends on units taken	
Text Processing	2: Award	£60/£55 (good practice training + assessment)	£35 or £60 inc assessment
	2: Certificate	Ring for details – depends on units taken & prior credits	
	2: Diploma	Ring for details – depends on units taken & prior credits	
Text Processing	3: Award	£100/£90	£60/£90
	3: Certificate	Ring for details – depends on units taken & prior credits	
	3: Diploma	Ring for details – depends on units taken & prior credits	

Intensive Courses with business focus also available for Microsoft Applications – see programme.

Business Resource Centre, www.brc-training.co.uk tel: 01403 734431